# **DONOR ONLINE PRIVACY POLICY**

This privacy statement discloses the privacy practices for The Open Space Council for the St. Louis Region. The OSC is sincerely committed to your privacy. This statement explains what personally identifiable information we collect, how it's used and shared, what choices you have in disclosing your information, security, and how you can correct inaccuracies.

## **Information Collection and Use**

The Open Space Council for the St. Louis Region is the sole owner of the information and corresponding documents collected by the OSC. The OSC is dedicated to maintaining the highest professional and ethical standards. To this end, we promise to protect and respect the privacy of our donors. The names, e-mail addresses, mailing address, and phone numbers of donors are collected and used to inform donors of future opportunities to support the OSC and participate in OSC sponsored events. The OSC reserves the right to share this list with other organizations who provide support for the OSC's mission for conserving Open Space in ensuring the responsible and ethical use of the regions resources. We strive to honor all donor requests as soon as possible. Questions or comments regarding donor information as well as donors who wish to review personal information collected and request corrections or to be removed from the list may do so at any time by e-mailing, writing, or calling our Administrative Manager <a href="http://www.openspacestl.org/contact-us">http://www.openspacestl.org/contact-us</a>.

# **Security**

This website takes every precaution to protect our users' information. This web site does not collect sensitive information such as credit card numbers or social security numbers. Only employees who need the information to perform a specific job (e.g., the Administrative Manager and Webmaster) are granted access to personally identifiable information.

### **Donations**

We work with Google Checkout's secure site to collect credit card payments for donations. Google will not sell, share, or rent information they collect on our behalf in ways different than what is disclosed in this statement. Google's privacy policy can be found here <a href="https://checkout.google.com/termsOfService?type=Buyer">https://checkout.google.com/termsOfService?type=Buyer</a>.

### Links

This web site contains links to other sites. Please be aware that The OSC is not responsible for the privacy practices of other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of each and every web site that collects personally identifiable information. This privacy statement applies solely to information collected by this Web site.

#### **Email Newsletter**

We send our email newsletter to those users who have signed up to be on our mailing list. Every email from The OSC contains an option for the user to unsubscribe.

## **Notification of Changes**

If we decide to change our privacy policy, we will post those changes on this page so our users are always aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it.